



Pacific Partnership Secretariat

Summary of Main Terms and Conditions

JOB TITLE

Senior Technical Advisor,
Pacific Partnership Secretariat

NOTE: Salary is expressed Pounds Sterling

All other monetary figures are expressed in Fiji Dollars.

TERM	Funding for the position currently extends to June 2011; extensions past this date will depend on the raising of further project funds
SALARY RANGE	£20,000 after tax.
HOUSING ALLOWANCE	The appointee will be required to arrange furnished, rented accommodation in Suva. Assistance will be given to find and negotiate a lease of a suitable property. BirdLife will contribute 50% of the agreed rental up to a maximum of \$18,000 a year (\$1,500 a month)
SUPERANNUATION CONTRIBUTION	All wage and salary earners in Fiji (up to age 55) are required by law to contribute 8% of their earnings to the Fiji National Provident Fund. BirdLife will contribute another 8%. The full sum accruing to the appointee's fund will be reimbursed to the appointee on final departure from Fiji.
RELOCATION FARES	Economy class airfares from recognised home base to Suva for the appointee and dependants on taking up the assignment and from Suva to home on satisfactory completion of contract
RELOCATION ALLOWANCE	BirdLife will contribute a lump sum of \$5,000 towards the costs of air freighting or shipping the appointee's personal and household effects from the recognised home to Suva and another \$5,000 from Suva back home on satisfactory completion of contract
ESTABLISHMENT ALLOWANCE	A one-off lump sum of \$1,500 will be paid to the appointee on arrival in Suva to assist with incidental settling-in expenses
MEDICAL INSURANCE	BirdLife will meet the reasonable costs of comprehensive medical insurance for the appointee and his or her family. This will include provision of emergency evacuation to Australia or New Zealand
TEMPORARY ACCOMMODATION	BirdLife will pay hotel and incidental costs for the appointee on first arrival in Suva for a maximum of 8 days
LEAVE	22 working days in the first year; 23 the second; 24 the third; and 25 the

	fourth and subsequent years
LEAVE FARES	One economy-class return airfare to the recognised home for the appointee and dependants on completion of each year of service for the purpose of leave
SICK LEAVE	On a scale ranging from 30 days in year one to 180 days after 5 years
TAXATION	All BirdLife staff in Fiji are subject to local taxation which will be paid by BirdLife in addition to salary